

## NECTAR Co-Chair Role Description

- **Purpose**

NECTAR, the Network for Early Career Teachers, Academics and Researchers at ANU, supports all early-career academics (ECAs) at ANU. NECTAR support of ECAs includes the following: representation of ECAs within the University; advocating the needs of the ECA constituency in the relevant University governance structures, and supplementing ANU professional development and mentoring so that it specifically addresses the career advancement of ECAs.

All ECAs of ANU are members of NECTAR. A collective of ECAs, called the NECTAR Custodians, are co-chaired by three ECAs who have the following role: the Co-Chair positions are responsible for representing the voice of ECAs and lead in the organisation of NECTAR advocacy and professional development.

- **Role statement**

The Co-chairs will lead the advocacy NECTAR as a representative of the ECAs of ANU as follows:

- Take a lead role in NECTAR governance, particularly in relation to advocating the needs of ECAs.
- Set the agenda for and chair the NECTAR business meetings.
- Take turns to act as spokesperson and represent NECTAR at key meetings with the ANU Executive.
- Give broad direction to the NECTAR Coordinator in conjunction with the Associate Director Wellbeing.
- In conjunction with NECTAR staff, facilitate and maintain close working relationships between NECTAR and other stakeholders concerned with the welfare of ECAs at ANU.
- Hand over to subsequent Co-Chairs.

Desirable additional contributions:

- Understand the University Strategic Plans and policies relevant to ECAs.
- Foster communication across the ECA community.
- Act as the contact person about NECTAR's advocacy role in the University.
- Promote NECTAR and ECA initiatives.

- **Number of Co-Chairs**

NECTAR will appoint 3-4 Co-Chairs of NECTAR.

- **Duration of appointment**

The Co-Chairs will be appointed for one year. Re-appointment is possible for only two additional terms.

- **Appointment**

The Co-Chairs will be appointed from and by current ECAs of ANU.

To facilitate the representation of the rich diversity that makes up the ECA community and to distribute the workload of representing ECAs, 3 Co-Chairs of NECTAR will be appointed.

The NECTAR Co-Chairs will be a voluntary role but the Co-Chairs must either be employed as staff of ANU in a research and/or tertiary teaching role (full-time, part-time, sessional or casual) or be affiliated with the University (Visiting Fellows, Honorary Fellows, PhD candidates) for the duration of appointment. Prior involvement with NECTAR for at least six months, e.g. as a NECTAR Custodian, or equivalent demonstrated commitment is essential for self-nomination.

If more than three nominations are received, an online poll will be conducted with one vote per person allowed.

Information regarding call for nominations and voting will be distributed through the NECTAR mailing list and all ECAs as defined in NECTAR's definition below will be invited to self-nominate and to vote.

**NECTAR's definition of ECAs:**

NECTAR defines early-career academics (ECAs) with a broad inclusion of all staff and HDR candidates who self-identify as early-career researchers and teachers.

- This definition of ECAs includes full- and part-time research and teaching staff, casual/sessional staff, visiting fellows and HDR candidates. It includes people of all levels of employment and irrespective of whether they hold a PhD.
- NECTAR's definition takes into account career interruptions that affect how people self-identify as early-career academics.
- It is inclusive of people of all genders, ages, ethnicities, backgrounds and identities, in line with the ANU 2018–2021 Strategic Plan and its goal to achieve equity.
- It is deliberately inclusive and as such enriches the community and welcomes its diversity.

Date: 1 August 2019